

M C A Dormitory

July 1st, 2016~

Dormitory Name	Koenji Dorm 高円寺寮	Asagaya Dorm 阿佐ヶ谷寮	Kamishakujii Dorm 上石神井寮	Sakurajosui Dorm 桜上水寮	Entering Procedure	
Qualification	Female	Female	Male/Female	Male	①Contact your study abroad center if you decide to live in the dormitory. ②Fill in the application form for dormitory residency. ③After your room is arranged, please make a payment for the Admission Fee, Deposit, and Dormitory Fee as well as your tuition to the school's bank account.	
Capacity (51 maximum)	21 students	6 students	4 students	20-30 students		
Postal Code	〒166-0003	〒166-0001	〒167-0023	〒168-0073		
Address	3-40-4, MARY HEIGHTS, KOENJI MINAMI, SUGINAMI-KU, TOKYO	2-7-8, LEONEXT ADO, ASAGAYA KITA, SUGINAMI-KU, TOKYO	4-22-8, RACINE KAMIIGUSA, KAMIIGUSA, SUGINAMI-KU, TOKYO	4-17-3, LEO-PALACE SOREIL, SHIMOTAKAIDO SUGINAMI-KU, TOKYO		
Address in Japanese	東京都杉並区高円寺南3-40-4 メリーハイツ	東京都杉並区阿佐ヶ谷北2-7-8 レオネクスト垂土	東京都杉並区上井草4-22-8 ラシーヌ上井草	東京都杉並区下高井戸4-17-3 レオパレス「それ一ゆ」		
Phone	Equipped in each room	None	None	Equipped in each room (Except for 201.206.102.104.105)		
【Transportation】dorm→nearest station→JR Sobu Line/Okubo station north gate)→School	About 22 min 10min walk→8min train→4min walk	About 24 min 9min walk→11min train→4min walk	About 37 min 10min walk→15min train→12min walk	①About 45 min ②About 30min ①6min walk→16min train→20min walk<②6min walk→20min train→4min walk>		
nearest station → transfer station → station to get off	JR Chuo・Sobu Line (Local Train) Koenji (South gate)→Okubo (North gate)	JR Chuo・Sobu Line (Local Train) Asagaya (North gate)→Okubo (North gate)	Seibu Shinjuku Line Kamishakujii→Nishi-Shinjuku (North gate)	①Keio Line Sakurajosui→Shinjuku (West gate)<②:①+JR Sobu Line, Shinjuku→Okubo (North gate)>		
Commuter Pass Fee	¥4,850	¥4,850	¥8,930	①¥5,780(②¥9,660)	Continuing Procedure	
★Admission Fee	¥30,000					
★Deposit	¥20,000				*Dormitory contract is per 3 months. (one semester) ①After 1 month of your stay, you will be asked if you continue living in dormitory or not. ②Submit the "Pledge on Dormitory." ③Pay the dormitory fee for the next term by the designated date.	
Electricity, Gas, and Water(a month)	¥ 8,000 (single & twin), ¥5,000 (triple)					
★Bedding Lease	¥5,000 (3 months contract, Optional after the first 3 months)					
Room Fee/ Room Type	2 rooms with 1 kitchen (12 rooms)	1 room with 1 kitchen (3 rooms)	1 room with 1 kitchen and loft space (2 rooms)	1 room with 1 kitchen and a loft space (10 rooms)		
A Type	*Twin Room	*Twin Room	*Twin Room	*Twin Room 2F		
Room Fee/month (per person)	¥35,000	¥50,000	¥50,000	¥50,000	Leaving Procedure	
B Type	*Twin Room			*Twin Room 1F		
Room Fee/month (per person)	¥30,000			¥48,000		
C Type	*Single Room			*Triple Room 2F	①Submit the Dormitory Leaving Notification a month before your leaving day. ②Return your key right after leaving the room. ③Your deposit will be returned. * If you have violated the dormitory rule, your deposit will not be returned.	
Room Fee/month (per person)	¥50,000			¥33,000		
Equipment	Each Room	TV, air conditioner, double-decker bed, desk, chair, desk lamp, curtain, extension cord, closet, plastic clothes drawers				
	Each Room (Sharing space for Koenji)	Rice cooker, refrigerator(s), microwave, vacuum cleaner, frying pan, cutting board, kitchen knife, cooking pot, trash bin				
	Internet (free)	Wi-Fi・Wired	Wi-Fi・Wired	Wi-Fi・Wired		Wi-Fi・Wired
	Shower Room	separated shower room and toilet	separated shower room and toilet	unit bathroom (shower and toilet in one room)	separated shower room and toilet	
	Toilet	3-4 ppl sharing	bidet function		bidet function	
	Stove Burner	gas (3-4 ppl sharing)	electricity	electricity	electricity	
	Laundry Machine Dryer Machine	laundry machine, dryer machine (two for each floor)	laundry machine, bathroom dryer	laundry machine	laundry machine, bathroom dryer	
Others	book shelf	electric kettle, auto-lock system, security camera, book shelf, veranda	electric kettle	electric kettle or pot, book shelf, fan for the loft space		
NOTE						
①Period of stay: 3 Months (one semester) ②Smoking is not allowed in the rooms. ③School will assign you a room. * In principle, your room is assigned around 2 weeks before the semester begins. ④Admission Fee will not be returned. * If you move from FSA dorm to MCA dorm, the admission fee is ¥ 10,000. ⑤Deposit will be returned at the time of your leaving in accordance with dormitory rules. ⑥Fee for Electricity, Gas, and Water (per month) ¥ 8,000 (single & twin), ¥5,000 (triple)		⑦Single Room: only available when there are enough room. (Koenji dorm ¥50,000 yen/month, ¥70,000/month) * Single Room is available for 1 year at longest. ⑧Bedding (Futon) Bedding Fee : 3 months ¥5000 yen. After the first 3 months, it is optional to continue the rental. Installment payment is not available. Futon will be changed twice in a year (Winter & Summer). Futon set includes: ①top cover ②blanket ③mattress ④pillow ⑤bed sheets for ①-④		⑨Internet: Free Wi-Fi ⑩Pickup Pickup at the airport is available only on the designated day by the school (which is usually one or two day(s) before placement test.) Please make it sure with your study abroad center. If you are arriving on the other day, pickup is only available at Shinjuku station in principle. * Pickup is free of charge. However, if you are arriving early in the morning, late at night, or on the non-designated day, we may require you extra charge or may ask you to wait until the picking up time.		

Dormitory Fee Table

On your first payment, you must pay for the dormitory fee of the 3 months:room fee, electricity-gas-water fee (8000yen/month for single and twin room, 5000yen/month for triple room), and bedding fee (5000yen/3 month). At the contract renewal, you can choose either 3 months payment or monthly payment for room fee and electricity-gas-water fee. You can also choose whether to continue bedding rental. However, installment payment for bedding fee is not available.

KOENJI Dorm				ASAGAYA Dorm				SAKURAJOSUI Dorm			
Twin Room(¥35,000/month)				Twin Room(¥50,000/month)				2F Twin Room(¥50,000/month)			
	First Payment	Contract Renewal			First Payment	Contract Renewal			First Payment	Contract Renewal	
		3 Month Payment	Monthly Payment			3 Month Payment	Monthly Payment			3 Month Payment	Monthly Payment
Admission Fee	¥30,000	/	/	Admission Fee	¥30,000	/	/	Admission Fee	¥30,000	/	/
Deposit	¥20,000	/	/	Deposit	¥20,000	/	/	Deposit	¥20,000	/	/
Room Fee	¥105,000	¥105,000	¥35,000	Room Fee	¥150,000	¥150,000	¥50,000	Room Fee	¥150,000	¥150,000	¥50,000
Electricity Gas & Water	¥24,000	¥24,000	¥8,000	Electricity Gas & Water	¥24,000	¥24,000	¥8,000	Electricity Gas & Water	¥24,000	¥24,000	¥8,000
Bedding Fee (3 months)	¥5,000	0	0	Bedding Fee (3 months)	¥5,000	0	0	Bedding Fee (3 months)	¥5,000	0	0
Total	¥184,000	¥129,000	¥43,000	Total	¥229,000	¥174,000	¥58,000	Total	¥229,000	¥174,000	¥58,000
Single Room (¥50,000/month) (only available when there is enough room)				Single Room(¥70,000/month) (only available when there is enough room)				1F Twin Room(¥48,000/month)			
	First Payment	Contract Renewal			First Payment	Contract Renewal			First Payment	Contract Renewal	
		3 Month Payment	Monthly Payment			3 Month Payment	Monthly Payment			3 Month Payment	Monthly Payment
Admission Fee	¥30,000	/	/	Admission Fee	¥30,000	/	/	Admission Fee	¥30,000	/	/
Deposit	¥20,000	/	/	Deposit	¥20,000	/	/	Deposit	¥20,000	/	/
Room Fee	¥150,000	¥150,000	¥50,000	Room Fee	¥210,000	¥210,000	¥70,000	Room Fee	¥144,000	¥144,000	¥48,000
Electricity Gas & Water	¥24,000	¥24,000	¥8,000	Electricity Gas & Water	¥24,000	¥24,000	¥8,000	Electricity Gas & Water	¥24,000	¥24,000	¥8,000
Bedding Fee (3 months)	¥5,000	0	0	Bedding Fee (3 months)	¥5,000	0	0	Bedding Fee (3 months)	¥5,000	0	0
Total	¥229,000	¥174,000	¥58,000	Total	¥289,000	¥234,000	¥78,000	Total	¥223,000	¥168,000	¥56,000
KAMISHAKUJII Dorm Twin Room(¥50,000/month)				SAKURAJOSUI Single Room(¥70,000/month) (only available when there is enough room)				2F *Triple Room(¥33,000/month)			
	First Payment	Contract Renewal			First Payment	Contract Renewal			First Payment	Contract Renewal	
		3 Month Payment	Monthly Payment			3 Month Payment	Monthly Payment			3 Month Payment	Monthly Payment
Admission Fee	¥30,000	/	/	Admission Fee	¥30,000	/	/	Admission Fee	¥30,000	/	/
Deposit	¥20,000	/	/	Deposit	¥20,000	/	/	Deposit	¥20,000	/	/
Room Fee	¥150,000	¥150,000	¥50,000	Room Fee	¥210,000	¥210,000	¥70,000	Room Fee	¥99,000	¥99,000	¥33,000
Electricity Gas & Water	¥24,000	¥24,000	¥8,000	Electricity Gas & Water	¥24,000	¥24,000	¥8,000	Electricity Gas & Water	¥15,000	¥15,000	¥5,000
Bedding Fee (3 months)	¥5,000	0	0	Bedding Fee (3 months)	¥5,000	0	0	Bedding Fee (3 months)	¥5,000	0	0
Total	¥229,000	¥174,000	¥58,000	Total	¥289,000	¥234,000	¥78,000	Total	¥169,000	¥114,000	¥38,000